Church of Scotland Prestonpans: Prestongrange Parish Church

Congregation Number 030246 Scottish Charity SC 031191

Annual report and Accounts Year ended 31 December 2023

Charity Administration Reference Information

Charity name

Congregation Reference Number

Scottish Charity Number

Contact Address

Prestonpans: Prestongrange Parish Church

030246 SC031191

Ms Margaret Milne 29 Castle Terrace

Port Seton EH32 0EP

Trustees 1 January 2023 - 31 December 2023

Congregational Board

Fiona Carbray Johnston¹

Margaret Milne 1

Heather

Kirk Session Edith Johnstone³

Antonelli³

Yvonne Baillie³

lan Ness²

Joyce Gordon³

Lynda Ness²

Jane Hepburn¹

Rosemary Renton²

Elders appointed to serve on the Congregational Board are

Elders marked 1 (By Office)

Elders marked 2 (2023-2025)

Elders marked 3 (2024-2026)

This commences from the Stated Annual General meeting

Principal Office Bearers

Locum Minister

Clerk to the Kirk Session

Clerk to the Congregational Board

Treasurer

Fred Harrison Jane Hepburn

Fiona Carbray Johnson

Margaret Milne

Independent Examiner

Bankers

Sandra Manderson

Royal Bank of Scotland, Musselburgh C

Bridge Street Musselburgh

Trustees' Annual Report Year ended 31 December 2023

Trustees

Members of the Kirk Session and the Congregational Board are trustees of the charity, Prestongrange Church. The Members of the Kirk Session are chosen from members of the congregation who are considered to have the appropriate gifts and skills to lead the church. Members of the Kirk Session are elders. Ordination to the eldership is for life, but membership of the Kirk Session need not be. If you wish to resign from the Kirk Session, it must be done in writing to the session clerk who will inform Session at the next meeting. If you do not resign from the Kirk Session, you are still responsible for all the decisions made in the business of Session. The minister, who is a member of the Kirk Session, is selected by the congregation, and inducted by the Presbytery of Lothian. The Clerk to the Kirk Session and the Treasurer are appointed by the Kirk Session.

Members of the Congregational Board are nominated, elected, and appointed at the stated annual meeting of the congregation from the membership of the congregation. The members are chosen as having the commitment and the appropriate skills to manage the financial affairs of the church. Board members serve for two years after which they are eligible for re-election. The Clerk to the Congregational Board is appointed by the Board.

Activities within Prestongrange

Retirement of our minister, Rev Kenneth Donald

On October 26th Rev Kenneth Donald gave his last service at Prestongrange. It was lovely to see so many of his friends, from far and wide, attend the church service. This was followed by a buffet lunch in the hall which gave us a time to chat and hear the speeches made to honour the amount of work he did for Prestongrange. He gave service to Prestongrange for almost 9 years and in that time, he introduced contemporary music, bible led services, courses like Alpha, Christianity Explored, and, was involved in Bible Studies and Prayer Groups. Ken had health issues and decided it was time to spend more of his time with his family. We wish Ken, Moira and their family our love and pray many blessings over them.

Rev Robin Hill

Rev Robin Hill is our Interim Moderator in other words he is looking after us, encouraging and enabling us to continue in our worship of the Lord. I have found Robin's guidance and advice very helpful and I am very appreciate of it. I know if there is a problem or something to share he is always at the end of the phone. He also introduced us to Frances Cunningham, a Lay Preacher at Longniddry Church who was to share the service with Robin and to come back on Sunday 7th April to lead us in worship.

Rev Fred Harrison

Rev Fred Harrison is our Locum minister and will be with us for the duration of the vacancy His warm, friendly, helpful and encouraging approach is very appreciated as he continues to lead us in worship and in delivering the word of God. His wife Joyce joins us in worship when she is able.

Nominating Committee

The Nominating Committee was established on 10th December 2023 and are supported well by very good leadership from our Interim Moderator, Rev Robin Hill, the Vacancy Advisory Committee and prayer by the congregation

Worship

Worship continues with in-person church worship. Thanks to the people who help worship flow Aso easily whether it be on the desk at the back of the church, on the computers allowing us to see the words and notices, the band for leading in worship and our minister/locum minister for guiding us through the Lord's word and leading us in prayers

Christmas Worship

Christmas Eve worship had a family celebration with lanterns, tea/coffee and mince pies, with time for reflection, Christmas songs readings and the Christmas story.

A short service was held on Christmas day where children could choose to bring and show any present that they had received.

Sunday Club

Sunday Club has been continuing its weekly sessions this year with a small enthusiastic team of volunteers. The children enjoy watching the Bible story then completing a craft connected to the theme. Their enthusiasm and excitement to Show and Tell what they have learned is evident to all.

We have been using a resource of DVDs called 'Super Book,' and 'The Jesus Story' The Nativity this year concentrated on 'What Gift Can I Bring'

We are always looking to expand our team and any volunteers are welcome to join in providing the completion of their PVG forms. Thank you to all the helpers who have worked alongside myself and Lindsay this past year.

It has been a real blessing working with the children and seeing how their knowledge of God, the Bible and Jesus has grown. Their enthusiasm is an inspiration to us all!

Focus 2023

Prestongrange Church has run a Friday night youth group called Focus for P7-S6 pupils. The group attracted a mixture of young people, some with connections to any one of the local churches and also many who are new to the church community. There were a range of activities,

including age-appropriate Bible study and prayer. There is a team of committed leaders, but, since the Covid pandemic, numbers attending the group have been smaller and we have struggled to re-establish connections with young people. Accordingly, Focus has taken a break to rethink how best to go forward in terms of youth work.

Prestonpans Holiday Club 2023

Last year's holiday club took place between the end of July, beginning of August running 10-1pm and included a time to eat lunch together (everyone brought their own packed lunch). We followed the SU holiday club material 'The Great Glen Green Wellie Garden Show' As the birth of their third child was imminent Chris and Lindsay could not lead the holiday club, but thanks go to Pauline and Colin who are regular members of the team for standing in to lead the holiday club. X Mark ran again on Monday, Wednesday and Saturday for Youth Nights and was run by Katherine Burnett.

On the Sunday, a holiday club service was held in the Lighthouse Church which gave a flavour of what went on at the holiday club during the week.

It was a week full of God's blessings and it was wonderful to see him at work.

The Guild

The Guild meets fortnightly from September to March in the Church Hall. There is a short time of reflection on the work, prayer and a range of speakers are invited to share aspects of their faith.

Ladies Bible Study Home Group

Our group is still being hosted on a Tuesday evening 7.15pm starting 7.30 after refreshments to around 9pm with Barbara and Bryda leading. Ladies bible group studies scripture with the use a variety of resources, including Be Still by Brian Heasley and a study on Revelation. Our ladies study the scripture and materials before we come together to discuss and give our views, understandings and thoughts.

Early Morning Prayer gathering

Each Saturday morning a handful of people meet virtually. Most members take it in turn to share a short devotional from the Scriptures, this is followed by a time of prayer. On the first Saturday of the month the group is invited to join with others in East Lothian who have a heart to pray for revival in the region.

Try Praying

As part of the Trypraying initiative a Trypraying banner is often displayed on the North West wall during the annual Trypraying bus campaign. For Trypraying booklets and further information, speak to Margo Cunningham.

Twinning

Prestongrange church has been twinned with the Eastern Himalayan Diocese of, India. Nirwan Subba is the pastor of the church and Bryda MacInnes is Prestongrange's contact person, who corresponds with Deena Gurung, wife of Nirwan. There were two churches built last year and Nirwan has 10 congregations which he pastors to. For further information speak to Bryda.

The Church Hall is also used extensively by several community groups: - Guides, brownies, exercise classes for toddlers and adults, Judo, Jo Jingles, Bible Study, The Guild, and various church meetings.,

Joint Activities

A joint ecumenical service is held the first Sunday of the year, Easter Morning, and holiday clubs with church service at the end of the week, and prayer meetings on Tuesday mornings

Harvest Thanksgiving

Donations collected were divided – half to Prestonpans Foodbank and Tearfund.

Church and Hall Gardens

Throughout the year the grass is maintained by East Lothian Council but the remainder of the work is carried out by volunteers. This involves many hours of hard work but the amazing results are seen by all.

We are looking for more volunteers to help with the garden work in the church and hall gardens. If interested, speak to Jane.

Bethany

Prestongrange Bethany Team provided meals for 50/60 people on 3 dates in 2023. We operate almost on the academic year rather than January – December. The food was provided by the team, and monetary donations cover the cost of puddings. We had a Bethany Awareness Night where the team cooked and served examples of food that we would make for the clients at Bethany. The night gave information about Bethany and was supported by people from local churches. The night was very successful and raised £500 donations for Bethany, leaving £130 for puddings for our next meal. We also donated clothes, toiletries and treats for the clients. A huge thank you to all who have supported Bethany in 2023.

Ministry Apprenticeship

Chris Dixon continued to work diligently with his course at Faith Mission Bible College and with the church taking part in ministerial duties, and he completed his apprenticeship course this year.

This experience helped him to make decisions on the path his and his family's future would take.

Chris applied for a job at Inches East Church, Inverness and after a successful interview he accepted the post as Ministry Associate, with his main responsibilities being the planting of a new Church in Milton of Leys. They will move to their new home on 27th January 2024.

We offer our love and prayers to Lindsay, Chris, Joshua, Naomi, and Gideon and wish them a very happy and successful future in Inverness

Safe Families

3 members of the congregation have volunteered to help families who need assistance. One volunteer is in placement with an 9 year old girl and another is placed with a 8 year old boy in This involves giving up a few hours, which maybe weekly, fortnightly or whatever suits the volunteer and the family involved. It is very rewarding working with these young people. If you would like to be involved, speak to Fiona Carbray Johnston

SafeGuarding

Thanks to Linda Watters our Safeguarding Officer for the excellent work she does in keeping the office bearers and volunteers abreast of all the latest updates and dates for training courses. It is now a legal requirement for all Elders to have Safeguarding Training.

Giving

Thanks to the Congregation for the financial support they gave to many charities, Poppy Scotland, Tearfund, Bethany Christian Trust, Prestonpans Foodbank, East Lothian Foodbank (Trussell Trust) and Barnabus Trust in aid of supporting Ukrainian people. This has not been easy in the current financial situation and your kindness is much appreciated. Also thanks to those who give their time to support local groups.

We are actively seeking a Fabric Convenor/Fabric Team, Hall Convenor and a Christian Aid Coordinator.

Please speak to Jane if you would like to be involved.

We wish to thank church members and members of the community for their support, whether it be financial, giving of time and most of all for the many prayers, for which we are most grateful. If you wish prayer or a visit, please contact us. There is an opportunity to have prayer after church, just ask.

God Bless you Session Clerk

Financial Review

The principal source of income is from weekly offerings and member's payments to the bank. Gift aid was claimed during the year and added a further £9,595 to church funds, with an additional £150 from monies gifted to support the Ministry Apprenticeship. Where appropriate we encourage the use of Gift Aid. We received a payment of £1,620 from our insurance company for a roof repair and internal decoration resulting from storm damage early in the year. We also had a gift of £145 from Prestonpans Community Council to cover the cost of servicing the clock.

No funds from the church were gifted to other charities in 2023 but there are plans to make some contributions early in 2024. Church members contributed £1,249 to local, national and international charities in 2023.

Reserves Policy

It is the trustees' policy to ensure that all commitments are met each year. Where possible, a surplus is carried forward to meet expenses early in the following year, at a season when money is slow to come in. At the end of the year, the congregation held unrestricted cash funds of £22,165 which is a little less than carried forward from 2022. It has been decided by the Kirk Session and Board to set aside £10,000 for the start-up fund for taking on a Youth and Children's worker. The remaining monies in the Ministry Apprenticeship Fund, £1,696, will be added to this.

Statement of Trustees' Responsibilities

The members of the Kirk Session and the Congregational Board must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the church during the financial year. The same members are responsible for keeping proper accounting records, available on request, which must reflect the financial position of the church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustees Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, and the Regulations and Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. The same members are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf

Session Clerk Jane Hapburn

Date 24.3.24

Prestonpans: Prestongrange Parish Church Independent Examiner's Report to the Trustees of Prestongrange Parish Church

I report on the accounts of the charity for the year ended 31 December 2023 which are set out in pages 9 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sandra Ann Manderson

Address: 31 Links Place, PORT SETON, EH32 0TP

signed: Sandvar Mandowsch Date: 26/3/24

Prestonpans; Prestongrange Parish Church

Receipts and Payments Accounts

Year ended 31 December 2023

rear ended 51 December 2025		Unrestricted Funds	Restricted Funds	Total	Total
	Note	2023 £	2023 £	2023 £	2022 £
RECEIPTS					
Incoming resources from generated fu	nds				
Voluntary income	1	54,383	150	54,533	58,049
Activities that Generate Income	2	0	0	0	565
Investment income	3 ′	0	0	0	0
Income from other Sources					
Miscellaneous income	4	2,795	1,069	3,073	3,135
			·		
Total Receipts		57,178	1,219	58,397	65,077
PAYMENTS					
Charitable activities	5	57,786	1,007	58,793	55,476
Cost of generating funds	6	99		99	84
Governance costs	7	0		0	0
Total Payments		57,885	1,007	58,892	55,560
		-707	+212	-495	9,517
Excess of payments over receipts for Year					50

Prestonpans: Prestongrange Parish Church

Statement of Balances as at

31 December 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Bank and deposit account balance at 1 January 2023	8	22,872	23,089	45,961	36,444
Movement in year: Excess of payments over receipts for the year		- 707	+212	-495	9,517
Bank and deposit account balance at 31 December 2023		22,165	23,301	45,466	45,961
Investments at market value (Cost £0) Assets				-	
Gift Aid Receivable				1-	
<u>Liabilities</u> Cost of repair not yet billed				15	

The accounts were approved by the Trustees on

24-3-24

For and on behalf of the Trustees

Session Clerk Jane Hepburn
Treasurer M Milme

Prestonpans: Prestongrange Parish Church Notes to the Accounts for the year ended 31 December 2023

		Unrestricted	Restricted		
		Funds	Funds	Total	Total
		2023	2023	2023	2022
		£	£	£	£
1	Donations				
	Offerings	43,537		43,537	43,690
	Tax recovered on Gift Aid	9,595	150	9,745	9,931
	Other Income	1,251	Name of the last o	1,251	4,428
		54,383	150	54,533	58,049
2	Activities that Generate income				
=	Fund raising	0	0	0	0
3	Investment income				
	Bank interest	0	0	0	0
4	Income from other sources				
	Special purposes Fund	0	1,069	1,069	3,073
	Flower Fund		0	0	0
	Weddings and Funerals	1,030	0	1,030	3,390
	Printing	0	0	0	
	Fabric Fund	1,765		1,765	0
	Life & Work	0		0	0
		57,178	1,219	58,397	65,077

Prestonpans: Prestongrange Parish Church

Notes to the Accounts (cont.)

For the year ended 31 December 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
5 Charitable Activities				
Giving to Grow	33,660		33,660	33,659
Presbytery Dues	639		639	494
Pulpit Supply	700		700	360
Minister's Expenses	2,263		2,263	1,354
Minister's Discretionary Fund	600		600	545
Missions Fund	0		0	0
Other salary costs	3,580		3,580	4,855
Zoom/streaming costs	153		153	209
Council Tax	3,603		3,603	3,073
Utilities	1,880		1,880	1,723
Insurance	3,427		3,427	3,119
Print & Stationery	176		176	66
Copyright Licence	253		253	236
Fabric Fund	5,373		5,373	2,889
Manse Expenses	660		660	0
Website	120		120	100
Scotland's Churches Trust	50		50	50
Paid into Restricted	0		0	1,000
Overspend from restricted (flow	wers, lighting) 257		257	0
Consumables, cleaning materi	als 392		392	0
Flower fund		50	50	22
Restricted Fund		957	957	1,722
	57,786	1,007	58,793	55,476
6 Analysis of Resources				
Expended				
Offering envelopes	99		99	84
7 Governance Costs				
Independent Examiner's F	ee			
	****			Prior 100 (100 100 100 100 100 100 100 100 10
Total	57,885	1,007	58,892	55,560

Prestonpans: Prestongrange Parish Church Notes to the Accounts (cont.) for the year ended 31 December 2023

8	Movements in Funds	At 1 Jan				At 31 Dec
		2023	Receipts	Payments	Transfers	2023
		£	£	£	£	£
	Unrestricted funds					
	General Fund	22,872	57,178	52,512		22,165
	Fabric Fund			5,373		
	Restricted funds					
	Flower Fund	50		50		0
	Special Purposes Fund	23,039	1,219	957		23,301
	Total Funds	45,961	58,397	58,892		45,466

Purposes of Designated Funds

Fabric Fund - The Trustees set aside funds for the maintenance of church property

Expenditure	
	£
Boiler service	200
Fire extinguisher service	142
Glazier (2 visits)	570
Architect	180
Tree surgeon(2 visits)	2,025
Roof repair	1,050 (insurance claim)
Paint costs	730 (insurance claim)
Clock service	145
PAT test	121
Clock repair	210
Total	5.373
IUlai	0,070

Purposes of Restricted Funds

Flower Fund- This is a fund to provide flowers for display during services of worship. Following this they are given to members in the community

Income	Expenditure			
	£		£	
Balance at 1.1.23	50	Flowers	50	
Donations	0	Balance at 31.12.23	0	
Totals	50		50	

Prestonpans: Prestongrange Parish Church Notes to the Accounts (cont.)

for the year ended 31 December 2023

Purposes of Restricted Funds (continued)

Special Purposes Fund-this is a fund made up of donations given by members to be used when a special Project is undertaken, not always at the time of the donation.

Opening Balance:23,039 Excluding flower fund

Income		Expenditure	
Donations to Ministry Apprenticeship Gift Aid on above donations	840 150	Travel expenses (Ministry Apprenticeship)	82
Organ donation	40	Organ tuning	350
Little Gems donation	58	Holiday Club	300
Lammermuir Festival	131	Communion glasses	25
		Clock lighting	200
	THE SET AND THE TAP THE PART AND		
Total	1,219		957

Special Purposes funds at 31 December 2023

Youth fund	922	Interior decoration	2,018
Outreach	573	Rushbrook Trust	233
Open Day fund	204	Ministry Apprenticeship	1,696
Communion Glasses	77	Café Area	930
Organ fund	5,280	Boiler room fence	1,000
Training	134	Clock lighting	0
Little Gems	420		
Front entrance	3,696		
AV fund	6,118		

Carried Forward £23,301
Excluding flower fund

Trustee Remuneration and Related Party transactions

9

During the year, the Minister received reimbursement of expenses incurred, totalling £2,263 No trustees were paid during the year:

No other Trustee received remuneration. No trustee, or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

Prestonpans: Prestongrange Parish Church Notes to the Accounts (cont.) for the year ended 31 December 2023

10 Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of Service. For the year under review the minimum stipend was £30,135 and the maximum stipend (in the fifth and subsequent years) £37,032

11 Collection for Third Parties

	2023	2022
Poppy Scotland	25	43
Tearfund	50	383
Bethany Christian Trust	740	240
Prestonpans Foodbank	200	60
East Lothian Foodbank - Trussell Trust	234	343
Barnabus Trust	٥	537
	peace senal sector	-
	1,249	1,606

2023

2022

Prestonpans: Prestongrange Parish Church Appendix

Funds held on behalf of the congregation by the Church of Scotland General Trustees

	2023	2022
	£	£
Capital Account		
Credit balances held at 31 December at cost	19,568	19,568
Market value of balance at 31 December	29,125	29,416
Revenue Account		
Credit balance at 31 December	5,268	4,245



SUNDAY CLUB

Balance at 1.1.23	£678		
Collections	0	Craft materials	18
Main's Bequest	100	Gifts 17	77
Interest	9		
	the second second		
Total	787	19)5
		Balance at 31.12.2	23 £592

GUILD

Balance @ 1.1.23	£151		
Collections	167	Speakers	60
Donations	20	Donation	20
Subs	252		
Bingo	24		
Silent Auction	56		
Interest	2		
	that have differ that most many only part was		
Total	672		80
		Balance @ 31.12.23	£592

FOCUS YOUTH GROUP

Focus has only had a few young people in attendance during the year. There has been no expenditure and they meet in Prestongrange Church Hall, so no hiring costs.

Balance in bank @31/12/23 £358

PRESTONGRANGE CHURCH HALL

Income			Expenditure	
Balance @ 1.1.23		1,904	Utilities	811
Income from Lets		6,318	Cleaning	1,754
Interest		49	Copyright licence	553
			Boiler service	628
			Consumables	210
			Joiner/fire door	350
			External light	108
	Total	8,271	Total	4,414
			In Bank 31.12.23	£3,857